

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 3 DECEMBER 2019

Present:

Ben Bates (in the chair)
Graham Buckley
Andrew Cooper

John Bebbington
Andrea Elsdon

Also in attendance:

Members of the public

Tony Adams (County Councillor)

1 Chairman's Welcome and announcements and apologies for absence

Apologies received and accepted from Paula Carter and Peter Knowles. The district councillors had advised that they would not be able to attend.

2 To receive members' declarations of interests and consider requests for dispensations

None.

3 To ratify the minutes of the meeting held on 5 November 2019

The minutes of the meeting were agreed and signed as an accurate record.

4 Matters arising from the minutes of the previous meeting

None raised.

5 Police Report

Not received.

6 Reports from County Councillor and District Councillors.

- 6.1 TA agreed to obtain a cost from Highways on priority signs for the new road narrowings, if the parish partnership bid was successful. These had been included within the bid.

7 To allow the public to raise matters

None raised

8. To receive information on Highway matters

- 8.1 The parish partnership bid for two new road narrowings was circulated. FPC had applied for £11,700. There were no changes made to the draft. The Clerk would submit by 6 December.

- 8.2 BB attended the western link meeting the previous week; they had reported that they were still carrying ecological and alignment surveys out.

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8.3 Correspondence on footpaths would be discussed under item 10.1.

9 To note / action the following correspondence

9.1 It was reported that the grounds maintenance contract had been confirmed for the next three years with Mr Sibley.

9.2 Mobile library poetry competition – this had been added to Facebook page for parishioner information.

9.3 Parish Ranger visit. The following works would be reported:

- Heavy mud on Church Lane
- Large pothole around drain on Taverham Road, opposite entrance to new properties
- Pothole at the end of Fir Covert Road
- Pot hole on Taverham Rd. halfway between the bends & the Airfield entrance on left hand side travelling towards the Reepham Road

Broadland would be chased to establish when they would repair the road name signs previously reported.

9.4 Correspondence received since publication of the agenda

None

10 To review the 2019 action plan and draft priorities and objectives for 2020 and beyond

10.1 The action plan from 2019 was considered, and an updated version showing outcomes would be attached to the minutes.

10.2 Additional actions to consider in 2020 as follows:

- To improved footpaths throughout the parish by 2022
- To improve the Pavilion carpark
- To ascertain if FPC could pay for CCTV to prevent fly-tipping
- To look into holding a best front garden competition

11 To consider planning applications

11.1 20191564, Land off Brands Lane - new agricultural barn. Agreed to object. Clerk to submit.

11.2 To consider any applications received after the agenda was published.

None

11.3 To ratify planning responses sent since the last meeting

None

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12 To consider financial matters

12.1 The updated accounts were received.

12.2 The following payments were agreed:

- Clerks Salary and Expenses (November) - £231.14 (SO of £153.20 paid on 1 December), cheque for £37.34
- HMRC £121.40
- Mr Sibley (grounds maintenance) £104
- Mr Bates (church wreath) £16
- Recreation ground Committee (room hire) £108
- Recreation ground committee (annual playground inspection) £234

12.3 The following income was noted:
None.

It was noted that the cheque written at the previous meeting for Felthorpe PCC had not been sent as BB had made the payment.

12.4 To consider the draft budget for 2020/21

The draft budget was considered and various amendments agreed by Council. Following discussion, the budget was agreed.

12.5 To set the precept for 2020/21

Following agreement of the budget for 2020-21, the precept was agreed as £12082, which was a 2% increase on the previous year. This would allow reserves to be maintained at an adequate level. This equated to an increase of approximately 0.89p per Band D property per annum.

13 To receive updates on Councillor portfolios / Village Matters (items for information only)

None raised.

14 To receive items for the next agenda

14.1 None raised.

14.2 Dates of meetings the following year were agreed as follows:

Tuesday 4 February
Tuesday 3 March
Tuesday 7 April
Tuesday 5 May
Tuesday 2 June
Tuesday 7 July
Tuesday 1 September

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Tuesday 6 October
Tuesday 3 November
Tuesday 1 December

15 **Date of next meeting: Tuesday 4 February 2020**

Meeting closed at 21.30