

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 4 FEBRUARY 2020

Present:

Ben Bates (in the chair)
Graham Buckley
Andrew Cooper

Peter Knowles
Andrea Elsdon
Paula Carter

Also in attendance:

Members of the public
Lisa Starling (District Councillor)

Tony Adams (County Councillor)

1 Chairman's Welcome and announcements and apologies for absence

Apologies received and accepted from John Bebbington. District Councillor Dave Thomson had advised that he would not be able to attend.

2 To receive members' declarations of interests and consider requests for dispensations

GB declared an interest in respect of item 9.3 as one of the sites backed on to his property.

3 To ratify the minutes of the meeting held on 3 December 2019

The minutes of the meeting were agreed and signed as an accurate record.

4 Matters arising from the minutes of the previous meeting

None raised.

5 Police Report

The police report was read out by the Chairman.

6 Reports from County Councillor and District Councillors.

6.1 TA reported the following:

– He had received correspondence from a resident regarding making roads safer through the parish. He had responded that the parish council had been proactive with highways improvements but would be happy to consider more. He would also raise the matters within with Highways.

- He had received a letter from a parishioner regarding the need for cycle paths through the village, the lack of signage on the Taverham Road bend and the need for a footpath on the same corner. This letter had also been copied to FPC. TA had asked Highways if further signs could be erected. FPC had previously agreed to look to improve footpaths generally over the next three years, but it was considered doubtful that there would be enough room on the bends.

- TA had received a telephone call regarding satnavs routing vehicles along Hall Lane. BB noted that this road should be made a no-through road.

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- He advised that the resident who lived in the house on the Taverham Road bend had agreed that Highways could cut her hedge back 40cm. This should improve the visibility.

- Finally he noted that a resident had requested more road narrowings. BB replied that a parish partnership bid to Highways had already been made.

AE suggested that a path to Marriotts Way should be installed, to improve accessibility for walkers and cyclists. TA to raise with Highways.

- 6.2 LS advised that empty grit bins and potholes had been reported; these had now been resolved. She reminded those present that the district councilors had a Facebook page for residents to report problems on.

7 To allow the public to raise matters

Parishioners made the following reports:

- 7.1 A parishioner from Bilney Lane advised they had not received the survey circulated the previous year, polling whether Bilney Lane should be closed to through traffic. BB agreed to check the results to see how their address was contacted.
- 7.2 A parishioner reported that the playground sign on The Street was falling from its post. The Clerk would report to Highways.
- 7.3 A resident from Mill Lane asked for an update on a recent planning application. He was advised to regularly check Broadland Council's planning website.
- 7.4 A query about litter was raised. LS agreed to request "no fly-tipping" signs for the Pavilion as rubbish bags were frequently bumped there.

8. To receive information on Highway matters

- 8.1 BB reported that the latest traffic survey through Felthorpe demonstrated an average of 4500 vehicle movements per day on the Street and Taverham Road. The NNDR appeared to have had no effect on traffic coming through the village.
- 8.2 BB noted that he had attended a Western Link update meeting. They had now finished traffic surveys and were focusing on public access to footpaths. A public consultation would commence on 6 April.

9 To note / action the following correspondence

- 9.1 Parishioner comment on various issues – discussed under 6.1.
- 9.2 Felthorpe cricket club – the cricket club had sent an update on how they had spent the parish council grant, which was noted.
- 9.3 GNLP Draft Plan Consultation. The Clerk would write to support the conclusion that there were no suitable sites within the parish due to lack of facilities.

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- 9.4 Houghen Plantation – Broadland Council had written to advise that they now owned this area. A resident raised a concern that there were no bridleways included within the plans.
- 9.5 Update on Western Link – Covered under 8.2.
- 9.6 Speed Limit around Taverham Road Bends – discussed under 6.1.
- 9.7 Jerome Mayhew MP – A letter had been received from Jerome Mayhew's office, requesting to attend a parish council meeting. It was agreed to organise this and re-arrange the date of a future meeting as necessary.
- 9.8 Correspondence received since publication of the agenda
None

10 To confirm the priorities and objectives for the 2020 action plan

The draft action plan was considered and changes made. Attached to the minutes as appendix 1.

11 To confirm how often footpaths should be cut in the parish

It was agreed that Mr Sibley would be asked to cut the footpaths four times per year.

12 To carry out the annual internal controls review

The internal controls were considered and agreed as suitable to protect the financial circumstances of the parish council.

13 To consider planning applications

- 13.1 To consider any applications received after the agenda was published.

None

- 13.2 To ratify planning responses sent since the last meeting

20191921 – Change of Use of Builders Yard (Use Class B1) to HGV Drivers Training Centre – Objection sent.

- 13.3 To consider applications received since distribution of the agenda.

20200131 Conversion of Farm Building to Residential Dwelling (Alternative Proposal to 20170941) Forest Shade, Haveringland Road. No objections.

14 To consider financial matters

The updated accounts were received.

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The following payments were agreed:

- Clerks Salary and Expenses (December and January) - £371.46 (SO of £153.20 paid on 1 January and 1st February), cheque for £65.06
- Mr Sibley (grounds maintenance) £332
- Recreation ground committee (playground bark) £271.20
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The following income was noted:
VAT £274.29

15 To receive updates on Councillor portfolios / Village Matters (items for information only)

- 15.1 Pot holes on Taverham Road were raised – LS confirmed that she had reported these.
- 15.2 AE advised that she was standing down as Councillor. BB thanked her for her service. The Clerk would notify Broadland Council of the casual vacancy.

16 To receive items for the next agenda

Norwich area transport local plan – includes bus services (GB)
Felthorpe Life or similar Facebook page (GB)

17 Date of next meeting: Tuesday 3 March 2020

Meeting closed at 22:00