

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 3 MARCH 2020

Present:

Ben Bates (in the chair)
Graham Buckley
Andrew Cooper

Peter Knowles
John Bebbington
Paula Carter

Also in attendance:

Members of the public
Dave Thomas (District Councillor)

Tony Adams (County Councillor)

1 Chairman's Welcome and announcements and apologies for absence

All Councillors were present. District Councillor Lisa Starling had advised that she would not be able to attend.

2 To receive members' declarations of interests and consider requests for dispensations

None raised.

3 To ratify the minutes of the meeting held on 4 February 2020

The minutes of the meeting were agreed and signed as an accurate record.

4 Matters arising from the minutes of the previous meeting

4.1 Item 7.1. BB reported that he had not been able to find the survey results, however the minutes had recorded that 30% of residents had not supported the proposed road closure. The cost would have been £25k and so, without full support, Council had agreed not to take it forward.

4.2 The Clerk advised that parishioners had not requested an election to fill the casual vacancy. A vacancy for co-option would therefore be advertised.

5 Police Report

The police report had not been received.

6 Reports from County Councillor and District Councillors.

6.1 TA reported the following:

- Highways had objected to the HGV training school planning application.
- Cabinet had approved all bids under the 2020 Parish Partnership scheme the previous day, including Felthorpe's application for two additional road narrowings.

6.2 DT reported the following:

- All damaged street signs had now been replaced
- A district councilor grant could potentially cover the cost of fly tipping signs for three locations. JB to obtain a quote and feedback.

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- Broadland Council were currently recruiting for someone to manage the Houghton Plantation scheme.

7 To allow the public to raise matters

- 7.1 A parishioner reported potholes on Taverham Road near the airfield – clerk to report to NCC.

8. To receive information on Highway matters

- 8.1 TA reminded Council that his County Council grant of £6k was Felthorpe's to use this year.

9 To note / action the following correspondence

- 9.1 VE Day Service invitation – BB to attend; JB to accompany if possible.
9.2 Great British spring clean – Felthorpe had already organised a litter pick, for May.
9.3 Correspondence received since publication of the agenda
-Correspondence regarding the hedge on the Taverham Road bend being cut was noted.

10 To agree initial actions from the 2020 action plan

The village pride day had been organised for 11 April.

11 To discuss the Norwich area transport local plan including bus services

The closing date had been 28 February. GB had contacted councillors and recommended that they respond as private individuals, which several had.

12 To consider Felthorpe Life or similar Facebook page

GB had carried out research and reported that there was a need for a new information and community Facebook page for Felthorpe, which would allow members more access than the parish council Facebook page. He proposed that he started a new page which Council agreed. Membership would be by application and it would be brought back to Council to review in a few months. The Clerk would act as an administrator with GB.

13 To consider policies

- 13.1 The Operation London Bridge (death of a senior royal) procedure was discussed and agreed. The Clerk would purchase the items mentioned within and liaise with the Pavilion regarding access.
13.2 The complaints policy was reviewed and adopted.
13.3 The amended co-option policy was reviewed and agreed.
Clerk to upload to website.

14 To confirm the amended date of the September meeting as Friday 4 September at 7pm.

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The September meeting which Jerome Mayhew MP would attend was confirmed as Friday 4 September at 7pm.

15 To consider planning applications

15.1 To consider new application.

None.

15.2 To consider any applications received after the agenda was published.

Application 20200375 had been received on 3 March – this would be discussed and responded to outside of the meeting due to the late receipt.

15.3 To ratify planning responses sent since the last meeting

None.

JB reported that he would be attending Planning Committee at Broadland Council the following day to represent FCP regarding application 20191921.

16 To consider financial matters

16.1 The updated accounts were received.

16.2 The following payments were agreed:

- Clerks Salary and Expenses (February) - £192.26 (SO of £153.20 paid on 1 March), cheque for £39.06
- HMRC £121.40

17 To receive updates on Councillor portfolios / Village Matters (items for information only)

17.1 A draft media policy would be considered at the next meeting.

17.2 GB reported that there would be a power cut on Taverham Road on 12 March from 9-2.30pm.

17.3 Potholes on Mill Lane outside Poplars were reported; the Clerk would advise Highways.

18 To receive items for the next agenda

Parish Communications

Date of next meeting: Tuesday 7 April 2020

Meeting closed at 21.15