

FELTHORPE PARISH COUNCIL

A meeting of Felthorpe Parish Council was held on 2 July 2024 at 8.00pm at the Pavilion

Minutes of Meeting

Present:

Andrew Cooper (in the Chair) (AC)
Wendy Saunders (WS)

Andrea Elsdon (AE)
Martin Dickinson (MD)

Also Present:

Tony Adams (County Councillor)
Lisa Starling (District Councillor)

4 members of public

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting. Apologies had been received from Paula Carter.

Nich Starling (District Councillor) would not be attending.

2. To receive members' declarations of interests and consider requests for dispensations

None raised.

3. To ratify the minutes of the meeting held on 4 June 2024

The minutes were **agreed** as an accurate record and signed by the Chairman.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

Councillor vacancies – no applications received. Clerk to send wording to Horsford Newsletter to advertise vacancy.

Action Clerk

Norfolk County Council (NCC) had visited the wall on the Taverham Road bend and had no safety concerns. TA agreed to also visit and raise concerns with NCC if necessary.

5. To receive reports from District and County Councillors

TA reported that PC Bailey had carried out speed checks in the village. He would ask for the results.

TA agreed to contact NCC and chase the payment for delegated verge cutting, which had still not been received.

LS reminded parishioners that a general election would be held on 4 July and that the Pavilion would be used as a polling station.

LS advised that she had a £1000 Member grant that local projects and groups could apply for.

6. To allow the public to raise matters

A resident asked for an update on the new location for the SAM2 camera, on The Street, close to where the speed limit changes. The Clerk advised that Council were still awaiting NCC installing the new post. This would be chased.

Action Clerk

A potential HGV ban was discussed. This could not be addressed until the outcome of the Western Link and associated traffic control measurements were known.

7. To receive / agree actions for the following correspondence

- 7.1 Western Link meeting update – meetings had been deferred until after the general election.
- 7.2 Bleed bags – an email suggesting that a bleed bag be purchased to go in the defibrillator cabinet was considered. It was agreed to purchase one for £120.00. Clerk to purchase and register with East of England Ambulance Service.

Action Clerk

7.3 To consider time sensitive correspondence received since publication of agenda

None.

8. To consider planning applications

- 8.1 FUL/2024/0022 - Land between the A1270 Broadland Northway near Ringland and the A47 near Honningham: Development of approximately 6km of the Norwich Western Link Road connecting the A1067 (Fakenham Road) with the new A47 North Tuddenham to Easton scheme.
No objection as long as the agreed Felthorpe mitigation measures are constructed at the same time as the road, and not left until works have been completed.

Clerk to submit response

8.2 To consider time sensitive applications received since publication of agenda

None

8.3 To ratify planning responses sent since the last meeting

None.

8.4 To note the Enforcement Update

One case noted within the parish.

9. To consider financial matters

9.1 The following payments were agreed:

- Clerks Salary and Expenses (June) - £224.81 (SO of £166.40 paid on 1 July), BACS for £58.41
- HMRC (Q1) £147.60
- Mr Sibley (grounds maintenance) £676
- Inty DD (Microsoft 365) £40.08
- St Margarets PCC grant £1100
- Felthorpe Pavilion grant £2000
- TD Exterior (village sign cleaning) £60

9.2 To note income:
None

9.3 To receive the spend against budget report and bank reconciliation to date Received. Accounts on 30 June totalled £26,492.80.

9.4 To agree which signatories will authorise payments on 3 July 2024 AC and AE agreed.

10. To review the following policies:

- Equality Policy
 - Risk Register
 - Asset list. Accompanying inspection report also received. No issues noted.
- All **approved**.

Clerk to add to website

11. To receive an update on Highways matters and agree matters where required

No update

12. To discuss the March 2025 meeting date

It was agreed to cancel the March meeting, due to staff availability.

13. To receive updates on Councillor portfolios / Village Matters (items for information only)

It was noted that the majority of Think 20mph stickers had now been distributed.
A stock take would be taken at the next meeting, to see if more were required.

Action Councillors

14. To receive items for the next agenda

None.

15. To agree items for the next newsletter

- Drone feature
- Blood bags / First Responder
- Councillor feature
- Councillor vacancy

15. To confirm the date of the next meeting as Tuesday 3 September 2024

Agreed.

Meeting closed at 20.50