

FELTHORPE PARISH COUNCIL – A SUMMONS

To all Members of the Council

You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 3 September 2024 commencing at 8pm

AGENDA

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 2 July 2024**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters** (15 minutes maximum, per standing order 1e)
- 7. To note / agree actions for the following correspondence**
 - 7.1 Litter pick prize – Broadland Council
 - 7.2 Newsletter dates update – Felthorpe PCC
 - 7.3 Parish Partnership Scheme – Norfolk County Council
 - 7.4 Country Park Consultation – Broadland Council
 - 7.5 Thank you – Felthorpe Committee
 - 7.6 To consider time sensitive correspondence received since publication of agenda**
- 8. Planning Matters**

To consider planning applications.

 - 8.1 2024/2317, Shooting Gate Lodge Brands Lane - Single storey rear extension
 - 8.2 2024/2143, Fairfields Reepham Road 2 storey extension (amendment)
 - 8.3 To consider time sensitive applications received since publication of agenda**
 - 8.4 To ratify planning responses sent since the last meeting**
2024/2143, Fairfields Reepham Road Felthorpe - 2 storey extension – no objection
 - 8.5 To note the Enforcement Update**
- 9. To consider financial matters**
 - 9.1 To agree to the following payments:**
 - Clerks Salary and Expenses (July and August) - £864.62 (SO of £166.40 paid on 1 August and 1 September), BACS for £531.82

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- Mr Sibley (grounds maintenance) £544
- Annual insurance (Clear Councils) £461.51
- Inty DD (Microsoft 365) £40.08
- Joe Dix Foundation (bleed bag) £120.00
- Broadland Council (dog bin emptying) £912.90

9.2 To note income:

- Grass cutting fees £3955

9.3 To receive the accounts and bank reconciliation to date

9.4 To agree which signatories will authorise payments on 4 September 2024

10. To review the following policies:

- Lone worker policy
- Training policy

11. To co-opt a Parish Councillor

12. To receive an update on Highways matters and agree matters where required

13. To receive updates on Councillor portfolios / Village Matters (items for information only)

14. To receive items for the next agenda

15. To agree items for the next newsletter

16. To confirm the date of the next meeting as Tuesday 1 October 2024

Signed.....S Blythe.....

Sonya Blythe

Clerk to the Council, 27 August 2024

clerk@felthorpepc.co.uk