

FELTHORPE PARISH COUNCIL

**A meeting of Felthorpe Parish Council was held on 3 September 2024 at
8.00pm at the Pavilion**

Minutes of Meeting

Present:

Andrew Cooper (in the Chair) (AC)
Wendy Saunders (WS)

Andrea Elsdon (AE)
Martin Dickinson (MD)

Also Present:

Tony Adams (County Councillor)
Lisa Starling (District Councillor)

3 members of public

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting. Apologies had been received from Paula Carter.

Nich Starling (District Councillor) would not be attending.

2. To receive members' declarations of interests and consider requests for dispensations

None raised.

3. To ratify the minutes of the meeting held on 2 July 2024

The minutes were **agreed** as an accurate record and signed by the Chairman.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

AC agreed to be the first councillor profile, in the autumn newsletter.

5. To receive reports from District and County Councillors

TA reported that he had receive complaints that City Fibre had placed a pole in front of a bungalow in Church Lane. They had agreed to look at alternative options.

LS reported that a members grant had been given to the Recreation Ground Committee for new park benches.

LS advised that Planning Enforcement had been contacted regarding a local noise issue.

6. To allow the public to raise matters

An overgrown hedge was raised, with Council advising the resident to report the matter to Norfolk County Council.

7. To receive / agree actions for the following correspondence

- 7.1 Litter pick prize – (Broadland Council) - £220 participation prize received.
- 7.2 Newsletter dates update – (Felthorpe PCC) – it was noted that the PCC newsletter would now be quarterly instead of monthly. WS would be featured in the winter edition.
- 7.3 Parish Partnership Scheme (Norfolk County Council) – there were no suitable options for the forthcoming years scheme.
- 7.4 Country Park Consultation – (Broadland Council) – AC agreed to attend.
- 7.5 Thank you – (Felthorpe Recreation Ground Committee) – noted.

7.6 To consider time sensitive correspondence received since publication of agenda

None.

8. To consider planning applications

- 8.1 2024/2317, Shooting Gate Lodge, Brands Lane - Single storey rear extension – no objection
- 8.2 2024/2143, Fairfields, Reepham Road - 2 storey extension (amendment) – no objection

Clerk to submit responses

8.3 To consider time sensitive applications received since publication of agenda

None

8.4 To ratify planning responses sent since the last meeting

2024/2143, Fairfields, Reepham Road, Felthorpe - 2 storey extension – no objection

8.5 To note the Enforcement Update

Noted.

9. To consider financial matters

9.1 The following payments were agreed:

- Clerks Salary and Expenses (July and August) - £864.62 (SO of £166.40 paid on 1 August and 1 September), BACS for £531.82

- Mr Sibley (grounds maintenance) £870
- Annual insurance (Clear Councils) £461.51
- Inty DD (Microsoft 365) £40.08
- Joe Dix Foundation (bleed bag) £120.00
- Broadland Council (dog bin emptying) £912.90
- Westcotec (SAM2 post bracket) £71.40

9.2 To note income:

Grass cutting fees £3955

Broadland Council £220

9.3 To receive the spend against budget report and bank reconciliation to date
Received. Accounts on 31 August totalled £26,212.83

9.4 To agree which signatories will authorise payments on 4 September 2024
AC and WS **agreed**.

10. To review the following policies:

- Lone worker policy
- Training policy

The updated policies were reviewed and **approved**.

Clerk to add to website

11. To co-opt a Parish Councillor

No applications received.

12. To receive an update on Highways matters and agree matters where required

MD reported on a Norfolk County Council meeting on the Western Link. NCC still intended to press forward with the Western Link, whilst waiting for the Government to confirm funding.

13. To receive updates on Councillor portfolios / Village Matters (items for information only)

AE confirmed that the next edition of the newsletter was in the process of being finalised.

14. To receive items for the next agenda

None.

15. To agree items for the next newsletter

No new items.

16. To confirm the date of the next meeting as Tuesday 1 October 2024

Agreed.

Apologies received from WS

Meeting closed at 20.55