

FELTHORPE PARISH COUNCIL – A SUMMONS

To all Members of the Council

You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 4 February 2025 commencing at 8pm

AGENDA

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 3 December 2024**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters** (15 minutes maximum, per standing order 1e)
- 7. To note / agree actions for the following correspondence**
 - 7.1 Voting paper – NALC constitution
 - 7.2 Devolution and Local Government Reform Update
 - 7.3 Western Link Update
 - 7.4 **To consider time sensitive correspondence received since publication of agenda**
- 8. Planning Matters**
 - 8.1 **To consider planning applications.**
2025/0105, 5C - 5D Church Lane Felthorpe - Replacement storage building to provide new office / light industrial unit
 - 8.2 **To consider time sensitive applications received since publication of agenda**
 - 8.3 **To ratify planning responses sent since the last meeting**

2024/3793, Woodstock Brands Lane - Certificate of lawful development (existing) to confirm lawful residential use for at least the last 4 years. No objection.

2024/3077. Replacement of existing dwelling with single-storey dwelling and attached garage including access Location: Land At 12 Holt Road. No objection.
 - 8.4 **To note the Enforcement Update**
- 9. To consider financial matters**

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- 9.1 To agree to the following payments:
- Clerks Salary and Expenses (January) - £270.41 (SO of £166.40 paid on 1 February), BACS for £104.01
 - Mr Sibley (grounds maintenance) £TBC
 - Outside Help DD (Microsoft 365) £40.08
 - Felthorpe PCC (Newsletter) £46.08
 - Unity Trust (monthly bank fees) £6
- 9.2 To confirm the payments made between meetings:
- Salary and Expenses (December) - £232.90 (SO of £166.40 paid on 1 January), BACS for £66.50
 - Mr Sibley – grounds maintenance - £207.26
 - Outside Help DD (Microsoft 365) £40.08
 - Unity Trust (monthly bank fees) £6.00
- 9.3 To note income:
- 0
- 9.4 To receive the accounts and bank reconciliation to date
- 9.5 To agree which signatories will authorise payments on 5 February 2025
- 10 To consider a Councillor / Committee Member Event with the Recreation Ground Committee**
- 11 To confirm details for the April parish litter pick**
- 12 To receive an update on Highways matters and agree matters where required**
- 13 To co-opt a Parish Councillor**
- 14 To receive updates on Councillor portfolios / Village Matters (items for information only)**
- 15 To receive items for the next agenda**
- 16 To agree items for the next newsletter**
- 17 To confirm the date of the next meeting as Tuesday 6 May 2025**

Signed.....*S Blythe*.....

Sonya Blythe

Clerk to the Council, 28 January 2025

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