

FELTHORPE PARISH COUNCIL – A SUMMONS

To all Members of the Council

You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 1 July 2025 commencing at 8pm

AGENDA

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 6 May 2025**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters** (15 minutes maximum, per standing order 1e)
- 7. Policies**
 - To confirm the Risk Register
 - To confirm the asset list
 - To consider the annual asset check report
- 8. To note / agree actions for the following correspondence**
 - 8.1 Taverham Road bend – Broadland Council
 - 8.2 Armed Forces covenant
 - 8.3 **To consider time sensitive correspondence received since publication of agenda**
- 9. Planning Matters**
 - 9.1 **To consider planning applications.**

None.
 - 9.2 **To consider time sensitive applications received since publication of agenda**
 - 9.3 **To ratify planning responses sent since the last meeting**

2025/1419 -The Old Dairy Haveringland Road, Single-storey side structure including a double carport, ancillary spaces including a home office, a gym, and storage area. No objection.

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9.4 To note the Enforcement Update

10. To consider financial matters

10.1 To agree to the following payments:

- Clerk salary and expenses £230.20
- HMRC Q1 £157.20
- Geoff Sibley – grounds £TBC
- Outside Help - Microsoft licences £40.08
- Unity - monthly fees £6

10.2 To confirm the payments made between meetings:

- Clerk - expenses & salary £239.19
- TD Exterior – sign cleaning - £75.00
- Geoff Sibley – grounds £306
- Outside Help - Microsoft licences £40.08
- Unity - monthly fees £6

9.3 To note income:

- £0

9.4 To receive the accounts and bank reconciliation to date

9.5 To agree which signatories will authorise payments on 2 July 2025

10 To receive an update on Highways matters and agree matters where required

11 To co-opt a Parish Councillor

12 To receive updates on Councillor portfolios / Village Matters (items for information only)

13 To receive items for the next agenda

14 To agree items for the next newsletter

15 To confirm the date of the next meeting as Tuesday 2 September 2025

Signed.....*S Blythe*.....

Sonya Blythe

Clerk to the Council, 24 June 2025