

FELTHORPE PARISH COUNCIL

**Meeting of Felthorpe Parish Council, at Felthorpe Pavilion
on Tuesday 3 March 2026 commencing at 8pm**

Minutes

Present:

Andrew Cooper (in the Chair) (AC)	Wendy Saunders (WS)
Martin Dickinson (MD)	Lynda Horlick (LH)
Kerry Loades-Page (KL)	Paula Carter (PC)
Andrea Elsdon (AE)	

Also Present:

3 members of public	
Nich Starling (District Councillor)	Sonya Blythe (Parish Clerk)

1. Chairman's Welcome and to receive and consider apologies for absence

All present.

2. To receive members' declarations of interests and consider requests for dispensations

None.

3. To ratify the minutes of the meeting held on 6 January 2026

The minutes were **agreed** and signed as approved.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

None

5. To receive reports from District and County Councillors

Cllr Starling reported that County Council elections would now be held in May, following an earlier postponement.

The District Council had set the budget for 2026/27 which had been frozen from 2025/26.

An update was given on Local Government reorganisation.

6. To allow the public to raise matters (15 minutes maximum, per standing order 1e)

Felthorpe Cricket Club had received the offer of a specialist second-hand mower, for £2500, which was half the price of a second-hand mower ordinarily. This would replace the current broken mower. The club had extremely limited funds as it was off-season and the club house had had works carried out.

7. To note / agree actions for the following correspondence

- 7.1 Speed limit reduction update – due to receiving an objection this could not just be approved by an officer. Therefore, a Delegated Powers Report was being written, to seek a decision. A further update should be available in March.
- 7.2 Planning enquiry. Further to a planning enforcement enquiry being submitted by Felthorpe PC, Broadland District Council had confirmed that no breach was occurring.
- 7.3 To consider time sensitive correspondence received since publication of agenda
None

8. Planning Matters

To consider planning applications.

- 8.1 None
- 8.2 To consider time sensitive applications received since publication of agenda
None
- 8.3 To ratify planning responses sent since the last meeting
2025/3801 – no objection

2026/0153 – objection. Upon request of Felthorpe PC, this had been called in by Cllr Starling. LH **agreed** to attend Broadland's Planning Committee to address the Council's objection.

Action LH

The submissions were **approved**.

- 8.4 To note the Enforcement Update
Noted.

9. To consider financial matters

- 9.1 Payment of the following invoices were **agreed**:

01/03/2026	S Blythe salary	-£166.40
03/03/2026	S Blythe salary & expenses	-£73.96
03/03/2026	Mr Sibley - grounds	-£97.00
03/03/2026	Broadland Council – dog bin emptying	-£1185.60
06/03/2026	Outside Help – Microsoft licenses	-£39.48
31/03/2026	Unity - monthly fees	-£6.00

- 9.2 To confirm the payments made between meetings:

01/02/2026	S Blythe salary	-£166.40
01/02/2026	S Blythe salary & expenses	-£73.29
01/02/2026	PKF - audit fee	-£48
01/02/2026	St Margarets PCC- newsletter	-£46.13
06/02/2026	Outside Help - Microsoft licenses	-£39.48

Approved.

- 9.3 **To note income:**
£421.48 VAT reclaim

- 9.4 **To receive the accounts and bank reconciliation to date**
The council received and approved the accounts and bank reconciliation to date

- 9.5 **To agree which signatories will authorise payments on 4 March 2026**
The council agreed that the AC and PC would authorise payments on 4 March 2026

Action PC/AC

- 9.6 **To approve additional bank signatories**
It was approved that LH and KLP would be added as signatories. The signatory form was authorised by PC and AC. To be submitted by the Clerk

Action Clerk

- 9.7 **To consider correspondence from Felthorpe Cricket Club**
Following a previous grant application, and the discussion at item 6, it was approved that up to £2500 would be granted to the cricket club for purchase of a replacement mower.

Action Clerk

- 10. To receive an update on Highways matters not covered under correspondence and agree matters where required**

Responses from NCC were received as follows:

Speed limit reduction – a consultation / survey stage would cost £6k alone, without any works. No actions would be possible until the local elections had taken place as funding would be dependent upon the County Councillors Highways fund in conjunction with Parish Council funds.

Trod path – NCC agreed that the repairs were not great, but it had needed larger scale repairs than were currently possible with budgets. This could be looked at under the Parish Partnership Scheme if FPC wished to pay, or the County Councillor highways fund.

Quiet lane – these had not been installed in Norfolk for around 20 years. It was **agreed** to ask if signs could be installed saying “respect our community – slow down” in various areas, and “not suitable for vehicles” on Hall Lane, where sat-nav’s were still routing vehicles.

Action Clerk

- 11. To receive items for the next agenda**

- Potential meet the village event
- Village litter pick

12. To agree items for the next newsletter

- Potential meet the village event
- Village litter pick
- Feature on LH
- Feature on Morrisons business
- Fel-fest

13. To confirm the next meeting date:

5 May 2026

Meeting closed 21:20

Signed.....

Date.....