

FELTHORPE PARISH COUNCIL – A SUMMONS

To all Members of the Council

You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 7 July 2026 commencing at 8pm

AGENDA

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 5 May 2026**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters** (15 minutes maximum, per standing order 1e)
- 7. To note / agree actions for the following correspondence**
 - 7.1 Publication of parish councillors home address
 - 7.2 Greater Norwich Local Plan
 - 7.3 To consider time sensitive correspondence received since publication of agenda
- 8. Planning Matters**

To consider planning applications

 - 8.1 None
 - 8.2 **To consider time sensitive applications received since publication of agenda**
 - 8.3 **To ratify planning responses sent since the last meeting**

2026/1438 – no objection
2026/1562 - no objection
 - 8.4 **To note the Enforcement Update**
- 9. Policies**
 - 9.1 To receive and approve the updated Planning Policy
 - 9.2 To receive and approve the updated Risk Register
 - 9.3 To receive the asset list and accompanying inspection report and agree actions where necessary

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10. To consider financial matters

10.1 To agree to the following payments:

01/07/2026	S Blythe salary	19	-£166.40
07/07/2026	S Blythe - expenses & salary	20	-£74.89
07/07/2026	Geoff Sibley - grounds	21	
07/07/2026	HMRC - Q1	22	-162.2
06/07/2026	Outside Help - Microsoft licences	23	-39.48
31/07/2025	Unity - monthly fees	24	-£7.00

10.2 To confirm the payments made between meetings:

01/06/2026	S Blythe salary	14	-£166.40
07/06/2026	S Blythe - expenses & salary	15	-£70.59
07/06/2026	Geoff Sibley - grounds	16	-£423.00
06/05/2026	Outside Help - Microsoft licences	17	-£39.48
30/06/2025	Unity - monthly fees	18	-£7.00

10.3 To note income:

-Grass verge cutting - £1,726.46

10.4 To receive the accounts and bank reconciliation to date

10.5 To agree which signatories will authorise payments on 8 July 2026

10.6 To consider funding, costs and arrangements for a sign-designing competition

10.7 To consider a long-term service reward

10.8 To receive annual grant requests

- Felthorpe PCC £200

- Felthorpe Recreation Ground Committee £2500

11 To receive an update on Highways matters not covered under correspondence and agree matters where required

-Responses from Norfolk County Council enquiries

12 To agree a date for an autumn litter pick

13 To receive items for the next agenda

14 To agree items for the next newsletter

15 To confirm the next meeting date as 1 September 2026

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Signed.....*S Blythe*.....

Sonya Blythe

Clerk to the Council, 30 June 2026